

## LOC Questions and Clarification Memorandum

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**To:** Solicited Vendors for Letter of Configuration (LOC) Number 44458, dated April 15, 2019 for the Mississippi Department of Information Technology Services (ITS)

**From:** Craig P. Orgeron, Ph.D.

**Date:** May 9, 2019

**Subject:** Responses to Questions Submitted and Clarification to Specification

**Contact Name:** Jamekia Hilliard

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**LOC Number 44458 is hereby amended as follows:**

**Attachment A, Cost Information Form – LOC Number 44458.doc is being replaced with Attachment A-1, Cost Information Form – LOC Number 44458.doc. Vendor should use Attachment A-1, Cost Information Form – LOC Number 44458.doc to formulate their response to this LOC.**

Vendor must include in their proposal a response to each amended requirement as listed above. Vendor must respond using the same terminology as provided in the original requirements.

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

**Question 1:** When does ITS anticipate a PO be generated?

**Response:** Item 11.5 states that the awarded vendor must be willing to sign the Agreement within 10 working days of the notice of award. The Notice of Award is slated for May 23, 2019. ITS anticipates generating a PO soon after the contract is fully executed.

**Question 2:** The LOC time table says there is a May 23rd date to begin negotiations and section 5.8 says it's the State's intention to have the gear delivered by June 28th, 2019. Currently there are items that have up to an 5- 8 week lead time.

- a. AP8753 – 8 week lead time
- b. ACAC10016 – 5 week lead times

Will ITS accept items past June 28<sup>th</sup>?

**Response:** Yes, ITS will accept equipment past June 28, 2019.

**Question 3:** With the given lead times, would ITS accept partial shipments?

**Response:** Yes.

**Question 4:** Will ITS accept invoices for partial shipments?

**Response:** No.

**Question 5:** Does ITS need implementation services for the Chatsworth Components of this LOC?

**Response:** No.

**Question 6:** The LOC references a power project from the Bureau of Buildings – will ITS provide all electric, conduit, etc for the power and cooling in this project, or does ITS need additional services for site readiness of the APC equipment?

**Response:** ITS will be responsible for the power and mechanical connections.

**Question 7:** Can ITS confirm they are only requesting 4 years maintenance on inrow chillers?

**Response:** Yes. ITS is requesting maintenance for all 4 years. Refer to the Clarification above.

**Question 8:** Can this maintenance be prepaid?  
a. If not prepaid, APC will not make a commitment that the price doesn't increase. Will ITS accepts a Cost Minus proposal on the additional maintenance?

**Response:** Yes, if the budget allows. Vendor must provide pricing annually for four years as well as each prepaid option. Refer to the Clarification above.

LOC responses are due Thursday, May 16, 2019, at 3:00 p.m. (Central Time). If you have any questions concerning the information above or if we can be of further assistance, please contact Jamekia Hilliard at 601-432-8219 or via email at [Jamekia.Hilliard@its.ms.gov](mailto:Jamekia.Hilliard@its.ms.gov).

Enclosure: Attachment A-1, Cost Information Form – LOC Number 44458

cc: ITS Project File Number 44458